***TENDER FOR DESIGN AND DEVELOPMENT OF WEBSITE COMPRISES OF MEMBERSHIP, BOOKING AND EVENT MANAGEMENT SYSTEM***

**Annex D**

***TENDER NUMBER: TGC-IT-03-25-83***

***UNDERTAKING TO SAFEGUARD OFFICIAL INFORMATION***

*To: The Grassroots’ Club*

*1. I understand and* agree that all official information acquired by me in the course of my work in connection with this system is of a strictly secret and confidential nature, and is not to be published or communicated by me to any other person in any form whatsoever except in the course of my official duties on a strictly "need-to-know" basis.

2. I shall ensure that any other person who is authorised by me to have access to any official information shall similarly sign an undertaking to safeguard official information.

3. I undertake to return any document received from The Grassroots’ Club, any other copies made or reproduced from such document or part thereof whenever required by The Grassroots’ Club.

4. I further understand and agree that any breach or neglect of this undertaking. If I fail to comply with this undertaking, The Grassroots’ Club reserves the right to terminate the Agreement.

…………………………… ……………………………

(Signature) (Full name in BLOCKS and NRIC)

………………………….. ……………………………

(Designation) (Name of Company)

……………………………

(Date)

…………………………… ……………………………

(Signature of WITNESS) (Full name in BLOCKS)

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(Designation) (Name of Company)