

FACT SHEET BANQUET & CONFERENCE FACILITIES CAPACITY

VENUES	SQM	CLASSROOM	THEATRE	U-SHAPE	BOARDROOM	COCKTAIL	SEMINAR CLUSTER	BANQUET DINNER	BASIC AV EQUIPMENT & LOGISTICS
Level 1									
MULTI-PURPOSE HALL	730	-	200 - 500 With/Without Stage	-	-	200 - 400 With/Without Stage	200 - 400 With/Without Stage	With/Without	PA System, Max 6 Microphones, 1 unit Rostrum, 1 unit LCD Projector with Screen, 2 units Flipcharts, 1 unit Whiteboard, 2 units Fully Dressed Reception Tables with 4 Chairs, 2 units Repertoire/Note Taker's Tables with 4 Chairs, 12ftX24tt Stage
Level 2									
MEETING ROOM 1	69	12	16	9	12	-	16		1 unit LED TV, 1 unit Flipchart, 1 unit Whitebord, 1 unit Fully Dressed Facilitator's Table, 1 unit Fully Dressed Reception Table with 2 Chairs
MEETING ROOM 2	69	12	16	9	12	1	16		1 unit LED TV, 1 unit Flipchart, 1 unit Whitebord, 1 unit Fully Dressed Facilitator's Table, 1 unit Fully Dressed Reception Table with 2 Chairs
COMBINATION MEETING ROOMS 1&2	138	24	30	,	24	,	24	,	2 units LED TV or 1 unit LCD Projector with Screen, 2 units Flipchart, 1 unit Whitebord, 1 unit Fully Dressed Facilitator's Table, 1 unit Fully Dressed Reception Table with 2 Chairs
THEATRETTE	493	-	278	-	-	-	-	-	PA System, Max 6 Microphones, 1 unit Rostrum, 1 unit LCD Projector with Screen, 2 units Fully Dressed Reception Tables with 4 Chairs, 2 units Repertoire Tables with 4 Chairs
DANCE STUDIO	145	60	80	30	30	-	80	_	PA System, Max 2 Microphones, 1 unit LCD Projector with Screen, 2 unit Flipcharts, 1 unit Whiteboard, 1 unit Fully Dressed Facilitator's Table, 1 unit Fully Dressed Reception Table with 2 Chairs
Level 3									
BANQUET HALL	304	120 With/Without Stage	150 With/Without Stage	90 With/Without Stage	-	120 With/Without Stage	150 With/Without Stage	With/Without	PA System, Max 6 Microphones, 1 unit Rostrum, 1 unit LCD Projector with Screen, 2 units Flipcharts, 1 unit Whiteboard, 2 units Fully Dressed Reception Tables with 4 Chairs, 1 unit Repertoire/Note Taker's Tables with 2 Chairs, 8ft X 18ft Stage
Level 4									
MEETING ROOM 3	50	20	30	24	24	-	30		1 unit LCD Projector with Screen or LED TV, 1 unit Flipchart, 1 unit Whitebord, 1 unit Fully Dressed Facilitator's Table, 1 unit Fully Dressed Reception Table with 2 Chairs